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## CABINET

**DATE: TUESDAY 8 MARCH 2011**  
**TIME: 2PM**  
**PLACE: WARSPITE ROOM, COUNCIL HOUSE**

**Members –**

Councillor Mrs Pengelly, Chair  
Councillor Fry, Vice Chair  
Councillors Bowyer, Brookshaw, Jordan, Michael Leaves, Sam Leaves, Monahan,  
Mrs Watkins and Wigans

***Members are invited to attend the above meeting to consider the items of business overleaf***

***Members and Officers are requested to sign the attendance list at the meeting.***

***Please note that, unless the Chair agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used during meetings.***

**BARRY KEEL**  
CHIEF EXECUTIVE

## **CABINET**

### **AGENDA**

#### **PART I – PUBLIC MEETING**

**1. APOLOGIES**

To receive apologies for non-attendance submitted by Cabinet Members.

**2. DECLARATIONS OF INTEREST**

Cabinet Members will be asked to make any declarations of interest in respect of items on this agenda.

**3. MINUTES**

**(Pages 1 - 30)**

To sign and confirm as a correct record the minutes of the meetings held on 7 and 8 February 2011.

**4. QUESTIONS FROM THE PUBLIC**

To receive questions from the public in accordance with the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Corporate Support Department, Plymouth City Council, Civic Centre, Plymouth, PL1 2AA, or email to [democraticsupport@plymouth.gov.uk](mailto:democraticsupport@plymouth.gov.uk). Any questions must be received at least five clear working days before the date of the meeting.

**5. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **REPORTS FROM SCRUTINY**

**6. YOUNG CARERS**

**(Pages 31 - 48)**

Councillor Mrs Stephens (Chair of the Children and Young People's Overview and Scrutiny Panel Task and Finish Group) and Councillor James (Chair of the Overview and Scrutiny Management Board) have been invited to attend the meeting, to present the recommendations of the task and finish group.

CMT Lead Officer: Director of Services for Children and Young People

A written report will also be submitted on the recommendations.

**CABINET MEMBER: COUNCILLOR BOWYER**

**7. AWARD OF INSURANCE CONTRACTS (Pages 49 - 52)**

CMT Lead Officer: Director for Corporate Support

A written report will be submitted on the award of insurance contracts following their expiry on 31 March 2011 and following a tendering procedure for the renewal of all policies from 1 April 2011.

See also item 12 below.

**CABINET MEMBER: COUNCILLOR MRS WATKINS**

**8. SETTING THE SCHOOLS REVENUE BUDGET 2011/12 (Pages 53 - 66)**

CMT Lead Officer: Director of Services for Children and Young People

A written report will be submitted on the proposed schools revenue budget 2011/12, including the recommendations of the Schools Forum, funding to Special Educational Needs pupils and the proposed Dedicated Schools Grant.

**9. SERVICES FOR CHILDREN AND YOUNG PEOPLE BASIC NEED PROGRAMME (Pages 67 - 80)**

CMT Lead Officer: Director of Services for Children and Young People

A written report will be submitted to seek approval from the Office of the Schools Adjudicator to increase the Planned Admission Number for five primary schools in the city with effect from 1 September 2011.

**CABINET MEMBER: COUNCILLOR WIGENS**

**10. LOCAL SUSTAINABLE TRANSPORT FUND - FUNDING APPLICATION (Pages 81 - 94)**

CMT Lead Officer: Director for Development and Regeneration

The Cabinet will be asked to consider a written report seeking approval for the submission of a funding bid to the Department for Transport for funding from the Local Sustainable Transport Fund.

## **11. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

#### **MEMBERS OF THE PUBLIC TO NOTE**

That under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

#### **CABINET MEMBER: COUNCILLOR BOWYER**

## **12. AWARD OF INSURANCE CONTRACTS (E3) (Pages 95 - 100)**

CMT Lead Officer: Director for Corporate Support

With reference to item 7 above, a written report will be submitted on the full financial details of the proposed contract award.

#### **CABINET MEMBERS: COUNCILLORS BOWYER AND BROOKSHAW**

## **13. MOUNT EDGCUMBE 2011/12 - 2013/14 BUDGET SETTING (E3) (Pages 101 - 122)**

CMT Lead Officer: Director for Community Services

A written report will be submitted on the Mount Edgcumbe 2011/12 proposed revenue budget as recommended by the Mount Edgcumbe Joint Committee.